2A Barton Lane, Belmont, Port-of-Spain C: 328-1886 miaophjam@gmail.com

PROFESSIONAL SUMMARY

Responsible and mature sales associate who thrives in fast-paced environments. Enjoys working as part of a team. Internally motivated and focused on goals and achievement and works diligently to meet them.

SKILLS

* Friendly demeanor
* Strong work ethic
* Customer service-oriented
* Thrives in fast-paced environment
* Committed team player
* Skilled in mathematics
* ​Coordinating exceptional results in multitasking
* Quick with problem solving
* Computer literacy certified
* Excels at teamwork and team motivation

WORK HISTORY

**Guess Services,** 07/2016-09/2016

**Aqua Fun Park-** Hasley Crawford stadium

* Informed guess of current promotions and prices on entry.
* Gave personal informative tours.
* Monitored lockers for both guess and staff.
* Sell tokens to patrons to par take in rides.
* Cash and record all sales generated.
* Scan entry tickets at the gate.
* At the end of every shift meet with management to balance sales.

**Sales Clerk,** 11/2014 – 01/2015

**Francis Fashion Shoe Locker** – Corner Queen and Henry Street, Port-of-Spain

* Maintained knowledge of current sales and promotions, policies regarding payment and exchanges and security practices.
* Responded to customer questions quickly and efficiently.
* Built relationships with customers to increase likelihood of repeat business.
* Answered questions regarding the store and its merchandise.
* Greeted customers and ascertained customers' needs.
* Organized racks and shelves to maintain the visual appeal of the store.
* Developed positive customer relationships through friendly greetings and excellent service.

**Sales Clerk,** 11/2014 – 01/2015

**Khan's Jewelers –** Frederick Street, Port-of-Spain

* Answered questions regarding the store and its merchandise.
* Demonstrated use and care of merchandise.
* Greeted customers and ascertained customers' needs.
* Helped customers with questions, problems and complaints.
* Developed positive customer relationships through friendly greetings and excellent service.
* Suggested accessories and complementary purchases.
* Provided repeat customers with exceptional care and attention.

EDUCATION

* **Roytec :Computer literacy**
* **CSEC passes: English A– I, English B– I ,Mathematics– I ,POB– I ,Bio– III, History– III, Social Studies– III**:Business, 2015

**(Bishop Anstey High School** – Chancery Lane, Port of Spain)

* **Cape Unit One Passes – Management of business-II, Communication studies- II ,Sociology- III ,Economics-V**: Bussiness,2016

**(St. Anthony’s College** – Westmoorings, Diego Martin)

**Unit two to be sit in 2017**